

# THE CARIBBEAN JOURNAL OF SOCIAL WORK (CJSW)

## CALL FOR PAPERS: VOLUME 16

With a Special Section on Evaluation in Social Work

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As social work contributes to the delivery of various services in diverse settings for individuals, families, groups, communities, and organizations, policy development remains informed by the lived experiences of communities. The relevance of evaluation in social work is reinforced by its ability to provide evidence-based interventions, social work research, and policy development informed by systematic assessment of both clinical and macro social work practice.

The Guest Editor of the Special Section invites contributors to consider evaluation as a critical vehicle to address the following questions:

- How are social change and development efforts, social cohesion, and empowerment in social work measured?
- How do we apply evaluation approaches through the social work lens to address and manage the aftermath of natural disasters, such as hurricanes and pandemics?
- What theoretical/conceptual approaches are most appropriate for social work evaluation in the Caribbean context?

CJSW welcomes submissions from social work academics, educators, scholars, and practitioners, as well as from members of other fields and disciplines. Authors are invited to submit theoretical, empirical, and conceptual papers related to social work theory, education, research, practice, and social policy.

The journal is especially interested in work that stimulates critical, multi-level, multi-systemic thinking about human and social development in our societies. The CJSW is open to accepting work in a variety of forms including submissions that are artistic in nature.

Authors are invited to submit quality scholarly and creative work that reflects on, analyses, theorises about, or illuminates the lived experiences of Caribbean people within and outside of the region. Articles should stimulate critical, multi-level, multi-systemic thinking about human and social development in our societies. The CJSW is open to consider work in a variety of forms which has been produced using rigorous quantitative, qualitative, participatory, or reflexive approaches. This issue of the CJSW will feature a special section on evaluation in social work. This special section will provide an opportunity to interrogate the ways in which social work has been present or absent in the varied domains including policy, practice, and social work education. Papers may be theoretical, empirical, or conceptual in nature.

## Guidelines of Submission

### Submission Procedure

CJSW accepts submissions on a continuous basis. Submissions will be reviewed anonymously by members of the editorial board and by readers with competence in the field.

### *Abstract Submission*

The abstract is a summary that includes the topic, argument, and conclusions of a research study or conceptual paper. An abstract length is estimated between 250 to 300 words. An abstract serves as the first step in responding to a call for abstracts. Upon acceptance of an abstract submission, Editors invite authors to submit a manuscript for consideration for publication in the Journal.

### *Manuscript Preparation*

Upon submission of a manuscript, authors will be notified within three months regarding acceptance for publication in the journal and will be advised regarding next steps in the publication process. A biographical note of 15–50 words is also requested to accompany the manuscript.

CJSW follows the most recently published APA Style™ guidelines for publication. Authors are expected to consult the Publication Manual of the American Psychological Association (the APA Publication Manual). The manual provides guidance on topics related to academic writing for publication, including writing style and structure, headings, presentation of data, spelling, grammar, punctuation, and citation of sources. Manuscripts that do not appear to follow APA Style™ guidelines will be returned to the author for revision.

- All submissions should be double-spaced throughout, with text left-justified (only).
- Authors may choose to follow the spelling conventions of either their country of study or their country of residence, provided there is consistency in spelling within a single manuscript.
- Cover page: Authors are asked to include their name and affiliation, address, phone number, fax number, and e-mail address.
- Text: Articles should not exceed 15–20 pages or 6,000 words, with headings following APA Style™ guidelines. Information that identifies the author should not appear in text.
- Citations: APA Style™ uses author-date format for in-text citation. All sources cited must appear in the reference list following notes at the end of the manuscript. The list of references is expected to be accurate and complete, including a functioning web page link where applicable, and Digital Object Identifier (DOI) where available. (For further information please consult the most recent edition of the APA Publication Manual and/or the APA Style™ blog at [apastyle.apa.org/blog](http://apastyle.apa.org/blog)).
- Notes: Any notes must appear as endnotes, not footnotes.
- Tables and figures: Each table and figure should be numbered, titled, and formatted according to the guidelines set out in the APA Publication Manual.

- **Figures:** Figures should be designed to fit a maximum page of 5 x 8 inches. High-quality computer graphics are preferred. For diagrams and charts, letters and numerals must be large enough to remain legible when reduced. For images, an original or glossy print will be required for accepted manuscripts.
- **Reference list:** Long strings of references for a single point should be avoided in the text, and the reference list should include only sources cited in the body of the manuscript. The APA Publication Manual provides detailed instructions for citation of sources and construction of a reference list.

### *Additional Notes*

Manuscripts or materials that are under review elsewhere or are previously published cannot be submitted for publication in CJSW. Authors will have the opportunity to review a final manuscript prior to publication.

- **Assessment submissions for publication**
  - Reviewers assess the following:
    - How well has the author addressed the significance of the issue or topic?
    - Does the author adequately contextualise the topic or issue?
    - Does the author make effective use of literature relevant to the topic? (Up-to-date references used? Draws on Caribbean literature or provides a rationale for absence of Caribbean literature?)
    - Is the theoretical framework appropriate and effectively applied?
- **Method**
  - Is the research design appropriate to the research question(s)/purpose of the study?
  - For research papers: Comment on instrumentation and procedures used and whether any attention was paid to ethical issues.
  - For conceptual/theoretical papers: Are theoretical concepts and constructs well described and discussed?
- **Results**
  - For research papers: Comment on data analysis, presentation of findings, and congruence with research question(s)
  - For conceptual papers: Results clearly and critically discussed.
- **Discussion and Conclusions**
  - Does the author adequately consider the implications of the findings?
  - Does the author revisit the literature considering findings?
  - Does the author sufficiently explore the dimensions of the topic, thereby providing an adequate basis for the conclusions drawn?
  - Does the author identify and/or explore possibilities for future research?
  - Does the author address any implications for policy, practice, and social work education (as appropriate)?